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- Costume Design
 - Scenic Design
 - Costume Technology
 - Visual Design Communication
 - Collaboration | Teamwork
 - Documentation | Budgeting
 - Adobe Photoshop
 - Customer Service
 - Dance | Aerial
 - Makeup | Hair
 - Mentorship Approach
 - Dual Citizen (US|CAN)
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2023 **Costume Shop Manager** RWS Entertainment Group

New York

- Oversee daily operations of shop with 3 full-time lead/first hands and up to 16 non-union stitchers.
- Hiring and contracting of all wardrobe talent in NYC costume shop as well as stitchers for onboard cruise ship install teams.
- Manage 3 work room spaces within wardrobe department making sure all projects have dedicated areas, supplies, and access. (Fitting rooms, overflow work-room and dance shoe inventory, and main costume shop with 16 work-stations and 3 cutting tables.)
- Manage bulk ordering of dance shoe stock for Holland America and MSC Cruise Lines. Including wholesale and commercial ordering with Capezio, Worldtone Dance, Discount Dance, Weissman, Onstage Dancewear, Very Fine Dance Shoes, Menkes Spain (Custom designs), and Laduca NYC.
- Extensive knowledge and experience fitting and troubleshooting dance shoes with different training backgrounds, floor types and specialty conditions for Latin, modern, ballet, jazz and tap.
- Manage performer supply inventories for all consumable items provided to dancers, singers, aerialists and acrobats. (All styles of tights, briefs, bras, undergarments, dance belts, hair falls, mic belts, tape and other needed accessories for safety and performance.)
- Schedule shared fitting rooms with 3 wardrobe managers across multiple active projects. Supervise and assist in fittings and costume rehearsals with wardrobe managers as needed.
- Supervise packing of performers' wardrobe, shoes, supplies, and all assigned costume items for performer to travel to ship for duration of their contract.

2021-23 **Manager of Wardrobe | Sea Operations** RWS Entertainment Group

New York

- **Holland America Cruise Lines:** Managed costumes for Step One Dance Company for Holland America Cruise Lines during post-pandemic return-to-service operations. Company of six performing four unique shows (Modern, Contemporary, Latin and Pop). Managed \$500,000 budget for fleet-wide roll-out in early 2022 (across 11 ships). Managed in-house team of 8-10 stitchers. Sourced all materials, retail items, performer supplies, and shoes for over 100 dancers in 2022. Worked with Canadian costume shop Jean-François Rochefort in Montréal, Québec for custom built items. Designed new costumes for dance company's show *Off the Charts*. Sourced, budgeted and supervised new show build and install on 11 ships in 2022.
- **MSC Meraviglia:** Managed design process with NYC costume designer, costume sourcing and build, fittings, install and technical rehearsals of two world-premiere aerial-dance productions in MSC Meraviglia's Carousel Lounge.
- **MSC World Europa:** Sourced all costume materials for entirety of project. Supervised in-house construction and managed build with Cube Décor Workshop (Hong Kong) and James MacIver (London). Managed fittings in NYC and supervised technical rehearsals onboard ship in France while sailing to Qatar. Managed \$150,000 costume materials budget over 9 productions in 3 venues with 25 performers and \$80,000 labor budget. Designed and sourced costumes for outdoor children's immersive puppet theatre *Living Exhibitions*: 'Earth' and 'Ocean'.
- **MSC Seascape:** Managed execution of all costumes on MSC Seascape for the Forward Theatre, Aft Lounge, and the Times Square Lounge. Managed build of costumes with James MacIver (London) and in-house costume shop. Managed \$300,000 costume materials budget for 8 productions in 3 venues with 25 performers and install labor budget of \$80,000. Designed costumes for aft lounge entertainment (singers, band, and aerial performers) and on-board piano duo.

2019-20	<u>Costume Supervisor</u>	Quantum Creative Studios	New York / Vietnam
	<ul style="list-style-type: none"> • Supervised costume build for Vinpearl’s new theme park spectacular show <i>ONCE</i> at <i>Vimvonder</i> in Phú Quốc Vietnam . • Managed costume build with Cube Decor Workshop Ltd. in Hong Kong. • Visited costume shop in Hong Kong for final approvals on behalf of the costume designer. • Shopped show supplies and cast footwear in Ho Chi Minh City, Vietnam. • Managed on-site costume team at Vinpearl Resort in Phú Quốc Vietnam. • Lead fittings with Vietnamese cast, managed and performed alterations, and ran dress rehearsal on-site in Phú Quốc Vietnam with 5-person dresser team. • Created all costume documentation including dressing lists and wardrobe tracks for cast in English and Vietnamese. 		
2021	<u>Apparel Sample Maker</u>	Portland Apparel Lab	Portland, OR
	<ul style="list-style-type: none"> • Apparel sample maker for Portland’s premiere product and apparel development studio. • Used industrial apparel machines with factory techniques. Including industrial single needle machines, overlock, button-hole, cover-stich and heat-press. • Worked with tech fabrics for outdoor sports. 		
2020	<u>Lead Stitcher Wardrobe Supervisor</u>	RWS MSC Cruise Lines	Europe
	<ul style="list-style-type: none"> • Managed team of stitchers onboard to execute fittings, alterations, and technical rehearsals of 7 new shows created by RWS Entertainment Group for MSC Cruise Line on MSC Seashore. <i>Magellan Travel Gold Winner 2022</i> for entertainment. • Ran technical costume rehearsals, attended production meetings and managed documentation of wardrobe for future cast replacements and maintenance. 		
2019-20	<u>Lead Stitcher Wardrobe Supervisor</u>	RWS Holland America Cruise Lines	Various
	<ul style="list-style-type: none"> • Lead stitcher for <i>Step-One Dance Company</i> in RWS costume shop. Assisted manager in fittings, performed alterations, assisted in costume rehearsals and lead team of 3-4 stitchers. • Lead stitcher on-board ms. Volendam, ms. Koningsdam, ms. Nieuw Amsterdam for cast changeover and installs. 		
2017-19	<u>Associate Costume Shop Manager</u>	The New School : College of Drama	New York, NY
	<ul style="list-style-type: none"> • Daily management of costume shop and the co-oversight of 14 yearly productions (4 BFA drama productions, 8 MFA drama productions, and 2 Operas). • Managed professional NYC guest designers in sourcing, costume builds and rentals. • Coordinated costume fittings, load-ins & strikes with production team, over hire staff. • Oversaw technical rehearsals. Taught backstage etiquette, make-up application, managed quick-change rehearsals and dressing room organization. • Managed production budgets: materials, rentals, supplies, hair & make-up, & travel. • Performed necessary costume alterations and production builds. • Implemented new costume stock organization system and designed & developed new costume bag organizers geared towards design communication. 		

- 2018 **Adjunct: Intro to Costume Construction Level 1** **Marymount Manhattan College** New York, NY
- Taught hand sewing, closures, machine sewing techniques, using patterns, and basic pattern alterations using slash and spread method. Students chose from 4 different patterns to modify their original sloper and execute in muslin.
 - Taught the importance of organization, research, budgeting, and the different positions of the costume team and how they work together within a productions' structure.
 - Oversaw student costume shop lab hours doing production alterations.
- 2014-17 **Graduate Assistant: Costume Shop** **Brooklyn College** Brooklyn, NY
- Taught required undergraduate costume-shop lab class to theatre majors and minors.
 - Focused on hand sewing techniques for the students to assist with show alterations.
 - Created class lessons focusing on backstage support and wardrobe skills.
 - Lead students working in costume stock: learning how to pull costumes (often for the current show), how to identify historical silhouettes and how to restock appropriately.
- 2009-14 **Costume Supervisor / Designer** **Broadway Rose Theatre** Tigard, OR
- Managed costume students during Summer Professional Internship Program.
 - Supervised advanced interns on costume alterations and production build while overseeing costume shop (often while acting as Costume Designer).
 - Mentored student costume designer during Summer Teen Theatre Intensive program. (Student designer with 4-5 student crew putting together full staged musical in 3 weeks).
 - Included student interns in design process, fittings, rehearsals and technical rehearsals.
 - Trained student interns to run show backstage, create run-sheets, utilize IATSE & AEA wardrobe standards & practices with professional dressing room etiquette.
- 2008-20 **Professional Theatre Designer** Oregon & New York
- Please see www.allisondawe.com for design portfolio.

EDUCATION

- 2018 **MFA:** Design & Technical Theatre for the Stage Brooklyn College (CUNY) Brooklyn NY
- 2007 **BA:** Interdisciplinary Studies, Fairhaven College Western Washington University Bellingham WA

REFERENCES

- Jen Caprio, *Costume Designer* United Scenic Artists 829 jennifer-caprio@mac.com
- Deborah Hertzberg, *Costume Shop Manager* Brooklyn College deborahh@brooklyn.cuny.edu
- Ryan Murphy, *VP Production Services (Former)* RWS Entertainment Group m.ryan.patrick@gmail.com
- Jeannipher Pacheco, *Costume Designer* United Scenic Artists 829 Jeannipher.Pacheco@me.com